

## DELEGATION OF AUTHORITY

# SPONSORSHIP AGREEMENTS

<b>Function to be performed:</b>	To approve incoming sponsorship agreements, whether a single year or multi-year, that meet the criteria set under Policy POL-CMR 06 – Sponsorship.
<b>Delegator:</b>	Council of the City of Mandurah
<b>Delegate:</b>	Chief Executive Officer
<b>Sub-delegation to:</b>	Manager Community Development Executive Manager Strategy Recreation and Events Manager Corporate Communications Manager Arts, Culture and Environment Director Sustainable Communities Deputy Chief Executive Officer
<b>Express Power to Delegate/Sub-Delegate:</b>	<i>Local Government Act 1995:</i> s.5.42 Delegation of some powers and duties to CEO s.5.44 CEO may delegate powers and duties to employees
<b>Express Power or Duty Delegated:</b>	<i>Local Government Act 1995:</i> s.6.15 Local government's ability to receive revenue/income
<b>Conditions and Exceptions:</b>	<ol style="list-style-type: none"> <li>1) Sponsorship agreement approvals process is as follows:               <ul style="list-style-type: none"> <li>○ up to \$50,000 – Manager Approval</li> <li>○ \$50,000 - \$99,999 - Director approval</li> <li>○ \$100,000 and over – Council approval.</li> </ul> </li> <li>2) Joint approval of the following agreements must be by any one (1) of the above sub-delegates AND the Manager Corporate Communications:               <ol style="list-style-type: none"> <li>a. Agreements over the value of \$10,000 and less than \$50,000</li> <li>b. Agreements from media, publicity and publication organisations.</li> </ol> </li> <li>3) The sponsors contributed value must take into account any payment instalments and be inclusive of GST.</li> </ol>
<b>Duration of delegation:</b>	Until next annual review

<b>Origin of Delegation:</b>	Minute G.25/7/12, 24 July 2012
<b>Delegation last reviewed:</b>	Minute G.18/6/19, 25 June 2019
<b>Sub-delegation last amended:</b>	18 July 2019